**ASHDOWN FOREST HEALTH CENTRE – PRG GROUP**

**Minutes of the meeting held on SATURDAY 7TH MAY 2016 at 11.00**

**at the Ashdown Forest Health Centre**

**Present**

John Durrant– Chairman

Georgina Rolls

Roger East

Marc Lillie

Brenda Leseelleur

Tim Sparrow

Jacqueline Dickson

Nigel Carpenter

Chris Barham

Andrew Cornell

1. **Apologies for absence.**

Frances Potter

1. **Minutes of meeting held on Saturday 6th February 2016**

Approved

1. **Matters Arising:**

3.1. Wi-Fi connection-update

Partners are not minded do install wi-fi yet. The demand is not high a but the cost may be Most patients have mobile access which they can use.

3.2. Car Park individuals have been observed taking photos so may be something is afoot but no official approach from the NHS property agents as yet

3.3 Web site. May still require some attention as is perhaps not as user friendly as some other sites would it be possible to include something of interest to younger patients?.

1. **CQC Report -update.**

The two main issues outstanding at the inspection were mandatory training and fridge temperature have been rectified, the training by using Blue Stream Academy to provide the service, largely on line. A new fridge was immediately bought, though it subsequently emerged that the actual logging of temperature was at fault not the fridge. The logging of prescription numbers was also discussed. Prescriptions are now logged for the computer so numbers are logged on allocation to printers, The process for the resupply of boxes of pre-printed prescriptions may not be as secure as the process implies. A new process is being introduced (EPS) whereby a patient can specify which pharmacist they wish to collect their prescription from and the doctor then sends the prescription direct electronically and no paper version is issued. As yet the in house pharmacy cannot be included for technical reasons, for this reason the practice is unable to go live with this new process until HSCIC have enhanced the process.

CQC is now satisfied and the practice has no outstanding issues. Some discussion as to the real value of inspections which are largely box ticking but do encourage the practice to check that is operations are working properly and efficiently. The cost of CGC compliance and “membership” is high, approx. £4000 per annum.

1. **CCG Report.**

No new information

1. **Practice update for information to PRG.**

Dr McDonald will start maternity leave later this year.

Dr Basely has been awarded a Fellowship of the Royal Society of General Practitioners for his excellent work in training new GPs. He is also a GP assessor taking the external assessor role elsewhere for other GP’s annual assessments

1. **Any Other Business.**

Information was sought as to the changes in the service of patient transport service. This had been privatised and in the first two months had reportedly failed many times and was already under special measures. It does not affect the practice as such but is concerned with the transport of patients from between home and hospital.

There was a discussion on the process whereby the records of patients who move are transferred to a central location and subsequently sent to the allocated practice in the patients new area.

Patients can now apply to see their medical records on line. The process is to ask for the relevant consent form which when returned is checked and approved by a GP. The information which can be seen is limited to coded data: demographics, allergies etc., medication, immunisations, test results, values such as BP and lung function tests, problems/diagnosis, procedure codes (medical or surgery), consultation codes, referral codes, other codes(ethnicity etc.). It does not include any free text notes.

The amalgamation of practices in East Grinstead was mentioned and the potential for impact on the practice given the increase in housing in East Grinstead. The Practice list is in fact closed to outsiders and can only be open to a patient residing in the practice area.

A request that the partners take it in turns to attend the PRG would be appreciated.

1. **Date of next meeting.**

Saturday October 8th 2016 at 11.00