Woodhill Surgery

Patient Reference Group Meeting

Tuesday 13th February 2018

Present: Andrew Cornell, Practice Manager (ATC)

Gill Williams, Deputy Practice Manager (GW)

June O’Dwyer (JOD)

Caroline Hill (CH)

Gill Weavers (GW)

David Miles (DM)

Brian O’Connor (BOC)

ATC began by confirming everyone was in agreement to the sharing of names with each other given that all are patients at the practice. Agreed.

ATC then outlined the brief regarding the initiative behind PRG, which was created in 2011 and is now a requirement as part of the GMS contract. He stressed that being part of the group should not be too onerous and envisaged just meeting 2/3 times per year. We need to make sure it is for the good of the patients and take into account patients’ needs. Part of the remit of the group to include collating patients’ views through the use of an agreed survey, to discuss the survey findings and implement any agreed changes. Publicise actions taken via surgery website.

A question was then asked regarding plans for the future of the surgery and whether the Partners had been actively looking for different premises. ATC advised that both him and Dr Baxter did attend a Parish Council meeting when the future of the surgery was discussed. Ideally new premises would be best however, if necessary, the practice would look to extend the lease. (ATC to contact the Landlord to find out what happens to the premises at the end of the lease).

Ideas were then discussed regarding reaching out to the community by getting Mayfacs on-board, forming a virtual/Facebook group to widen the reach of those who would be unable to meet during the day due to work commitments and using the ‘Yellow Pages’ as a link. BO’C agreed to put an article in the Yellow Pages, however it will miss the next edition and will have to be in one month’s time. It was stressed to make this a positive report on the future of the surgery.

PRG to carry out a survey on the surgery and template surveys to be emailed to group members for further discussion.

It was agreed to rotate the role of Chairman of the group and DM agreed to be the first one at the next meeting.

Date of next meeting: Tuesday 17th April, 2018 at 3pm